

**Mutual Aid Box Alarm System – Illinois
Communications – Testing the MABAS Alert System**

Index # C-01-04-02	Adopted: 02/28/2007	Revised:	Page 1 of 7
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Subject:	Testing of the MABAS Alert System		
Functional Area:	Communications		
Category:	Procedure		

Approved :	MABAS Executive Board	Replaces Document Effective April 1, 2007	
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Purpose:

To provide a coordinated schedule for monthly testing of the MABAS Alerting System by each MABAS Division's primary and, if appropriate, back-up dispatch center.

Responsibility:

This procedure applies to all MABAS Division's primary and back-up dispatch centers.

Accountability:

Enforcement of this specific procedure rests initially with the Co-Chairs of the MABAS Telecommunications, Communications, and Dispatch Centers committee, then the MABAS CEO, followed by the MABAS President, 1st Vice President and 2nd Vice President.

Reporting Requirement:

There is no routine reporting requirement for this procedure.

Background:

MABAS Divisions have routinely tested their paging encoders and transmitters on various schedules. Due to the explosive growth of the MABAS system in both Illinois and Wisconsin, a revised schedule was needed and desired.

This procedure coordinates MABAS Alert System Testing in all states MABAS currently operates.

Procedure:

The MABAS Telecommunications, Communications and Dispatch Committee hereby establishes the following procedure:

1. Testing of the MABAS system will be done on a monthly basis by each Division. The alerting receivers will be tested either on a Monday, Tuesday, Wednesday, Thursday, or Friday of each month to determine that all receivers and tone encoders are working properly.
2. There will be a two-minute delay between each test to allow Departments to reset the receivers for the next test and to establish that the auto reset is functioning properly.
3. There is no need to acknowledge receipt of another MABAS Division's test over the IFERN Radio Frequency. When an actual emergency is active, or becomes active at the same time of a test, the test shall be discontinued.

Mutual Aid Box Alarm System – Illinois Communications – Testing the MABAS Alert System			
Index # C-01-04-02	Adopted: 02/28/2007	Revised:	Page 2 of 7

4. The test will be given as follows:

4.1 "(Department name) testing Division (Number) Mutual Aid Box Alarm Alerting Receivers, Test 1-2-3-4-5; 5-4-3-2-1 at (time); reset all receivers for the (name of department testing next) test, (Department Name) Clear, (Call sign)".

4.2 The last Department to test will announce "End of Test" at the end of their test.

EXAMPLE: "Tri-Com Dispatch testing Division XIII Mutual Aid Box Alarm Receivers, Test 1-2-3-4-5; 5-4-3-2-1 at 10:21 hrs; Tri-Com Dispatch Clear, KBW588, end of test."

5. The monthly test schedule can be found in Appendix 1.

Approved by the MABAS Executive Board on October 18, 2006.

**Mutual Aid Box Alarm System – Illinois
Communications – Testing the MABAS Alert System**

Index # C-01-04-02	Adopted: 02/28/2007	Revised:	Page 3 of 7
--------------------	---------------------	----------	-------------

Appendix 1
Monthly Test Schedule

The following Divisions will test on the **FIRST MONDAY** of each month:

Division 2	Quad-Com Dispatch	Main Dispatch	09:55 hrs
Division 2	Elgin F.D.	Back-up Dispatch	09:57 hrs
Division 4	CenCom E9-1-1	Main Dispatch	09:59 hrs
Division 4	Mundelein F.D.	Back-up Dispatch	10:01 hrs
Division 5	Crystal Lake FD	Main Dispatch	10:03 hrs
Division 5	McHenry Co. Sheriff's Dept.	Back-up Dispatch	10:05 hrs
Division 8	Rockford FD	Main Dispatch	10:07 hrs
Division 8	Loves Park FD	Back-up Dispatch	10:09 hrs
Division 9	Chicago Emergency Com.	Main Dispatch	10:11 hrs
Division 9		Back-up Dispatch	10:13 hrs
Division 11	West Suburban Com.	Main Dispatch	10:15 hrs
Division 11	Cicero	Back-up Dispatch	10:17 hrs
Division 14	Ken-Com Dispatch Ctr.	Main Dispatch	10:19 hrs
Division 14	Bristol Kendall Fire	Back-up Dispatch	10:21 hrs
Division 15	Wescom	Main Dispatch	10:23 hrs
Division 15	Joliet Police Dept.	Back-up Dispatch	10:25 hrs
Division 18	Ogle County Sheriff 911 Ctr.	Main Dispatch	10:27 hrs
Division 18	Rochelle PD	Back-up Dispatch	10:29 hrs
Division 20	NorComm	Main Dispatch	10:31 hrs
Division 20	Northlake FPD	Back-up Dispatch	10:33 hrs
Division 42	Tazewell Con. Com. Ctr.	Main Dispatch	10:35 hrs
Division 42	East Peoria Dispatch	Back-up Dispatch	10:37 hrs
Division 43	911 Centre Communications	Main Dispatch	10:39 hrs
Division 43	RICOMM	Back-up Dispatch	10:41 hrs
Division 44	Brown Co. 911	Main Dispatch	10:43 hrs
Division 44	Beardstown	Back-up Dispatch	10:45 hrs

The following Divisions will test on the **SECOND TUESDAY** of each month:

Division 22	Blue Island 911 Center	Main Dispatch	09:55 hrs
Division 22	Calumet Park PD	Back-up Dispatch	09:57 hrs
Division 24	Orland Central Dispatch	Main Dispatch	09:59 hrs
Division 24	Tinley Park Dispatch	Back-up Dispatch	10:01 hrs
Division 26	Cole Co. C-Com	Main Dispatch	10:03 hrs
Division 26		Back-up Dispatch	10:05 hrs

**Mutual Aid Box Alarm System – Illinois
Communications – Testing the MABAS Alert System**

Index # C-01-04-02	Adopted: 02/28/2007	Revised:	Page 4 of 7
--------------------	---------------------	----------	-------------

Division 28	METCAD	Main Dispatch	10:07 hrs
Division 28		Back-up Dispatch	10:09 hrs
Division 30	Twin-Com	Main Dispatch	10:11 hrs
Division 30	Whiteside Co. Sheriff	Back-up Dispatch	10:13 hrs
Division 32	St. Clair County CENCOM	Main Dispatch	10:15 hrs
Division 32	St. Clair County ESDA	Back-up Dispatch	10:17 hrs
Division 34	Sparta Police Dept.	Main Dispatch	10:19 hrs
Division 34	Randolph Co. Sheriff's Dept.	Back-up Dispatch	10:21 hrs
Division 36	Peoria E.C.C.	Main Dispatch	10:23 hrs
Division 36	Bartonville Village FD	Back-up Dispatch	10:25 hrs
Division 38	Lee County 911 Center	Main Dispatch	10:27 hrs
Division 38	Ogle County 911 Center	Back-up Dispatch	10:29 hrs
Division 40	Danville-Vermillion Co. Ctr.	Main Dispatch	10:31 hrs
Division 40		Back-up Dispatch	10:33 hrs
Division 45	Williamson Co. Sheriff	Main Dispatch	10:35 hrs
Division 45	Franklin Co. Central	Back-up Dispatch	10:37 hrs
Division 46	Decatur Police Dept.	Main Dispatch	10:39 hrs
Division 46		Back-up Dispatch	10:41 hrs
Division 47		Main Dispatch	10:43 hrs
Division 47		Back-up Dispatch	10:45 hrs
Division 201		Main Dispatch	10:47 hrs
Division 201		Back-up Dispatch	10:49 hrs
Division 202		Main Dispatch	10:51 hrs
Division 202		Back-up Dispatch	10:53 hrs
Division 203		Main Dispatch	10:55 hrs
Division 203		Back-up Dispatch	10:57 hrs
Division 204		Main Dispatch	10:59 hrs
Division 204		Back-up Dispatch	11:01 hrs
Division 205		Main Dispatch	11:03 hrs
Division 205		Back-up Dispatch	11:05 hrs

The following Divisions will test on the **THIRD WEDNESDAY** of each month:

Division 101	Kenosha Joint Services	Main Dispatch	09:55 hrs
Division 101	Salem Rescue Squad	Back-up Dispatch	09:57 hrs
Division 102	Racine Co. Sheriff Dept.	Main Dispatch	09:59 hrs
Division 102		Back-up Dispatch	10:01 hrs

**Mutual Aid Box Alarm System – Illinois
Communications – Testing the MABAS Alert System**

Index # C-01-04-02	Adopted: 02/28/2007	Revised:	Page 5 of 7
--------------------	---------------------	----------	-------------

Division 103	Walworth Co. Sheriff's Dept.	Main Dispatch	10:03 hrs
Division 103	Delavan Police Dept.	Back-up Dispatch	10:05 hrs
Division 104	Rock County Comm.	Main Dispatch	10:07 hrs
Division 104		Back-up Dispatch	10:09 hrs
Division 105	Green Co. Sheriff's Dept.	Main Dispatch	10:11 hrs
Division 105	Monroe Police Dept.	Back-up Dispatch	10:13 hrs
Division 106	Waukesha Com. Center	Main Dispatch	10:15 hrs
Division 106		Back-up Dispatch	10:17 hrs
Division 107	Wauwatosa PD	Main Dispatch	10:19 hrs
Division 107	Oak Creek PD	Back-up Dispatch	10:21 hrs
Division 108		Main Dispatch	10:23 hrs
Division 108		Back-up Dispatch	10:25hrs
Division 109	City of Milwaukee 911 Ctr.	Main Dispatch	10:27 hrs
Division 109		Back-up Dispatch	10:29 hrs
Division 110		Main Dispatch	10:31 hrs
Division 110		Back-up Dispatch	10:33 hrs
Division 111		Main Dispatch	10:35 hrs
Division 111		Back-up Dispatch	10:37 hrs
Division 112		Main Dispatch	10:39 hrs
Division 112		Back-up Dispatch	10:41 hrs
Division 113		Main Dispatch	10:43 hrs
Division 113		Back-up Dispatch	10:45 hrs
Division 114		Main Dispatch	10:47 hrs
Division 114		Back-up Dispatch	10:49 hrs
Division 115		Main Dispatch	10:51 hrs
Division 115		Back-up Dispatch	10:53 hrs

The following Divisions will test on the **FOURTH THURSDAY** of each month:

Division 1	N.W. Central Dispatch	Main Dispatch	09:55 hrs
Division 1	RED Center	Back-up Dispatch	09:57 hrs
Division 3	RED Center	Main Dispatch	09:59 hrs
Division 3	N.W. Central Dispatch	Back-up Dispatch	10:01 hrs
Division 6	DeKalb County Sheriff	Main Dispatch	10:03 hrs
Division 6	DeKalb Police PSAP	Back-up Dispatch	10:05 hrs
Division 7	Kan-Comm	Main Dispatch	10:07 hrs
Division 7	Bourbonnais FPD #5	Back-up Dispatch	10:09 hrs
Division 10	Pleasantview FPD	Main Dispatch	10:11 hrs
Division 10	Tri-State FPD	Back-up Dispatch	10:13 hrs

**Mutual Aid Box Alarm System – Illinois
Communications – Testing the MABAS Alert System**

Index # C-01-04-02	Adopted: 02/28/2007	Revised:	Page 6 of 7
--------------------	---------------------	----------	-------------

Division 12	DuComm	Main Dispatch	10:15 hrs
Division 12	DuPage OEM	Back-up Dispatch	10:17 hrs
Division 13	Tri-Com Central Dispatch	Main Dispatch	10:19 hrs
Division 13	Kane Co. Sheriff Comm.	Back-up Dispatch	10:21 hrs
Division 16	Naperville PD	Main Dispatch	10:23 hrs
Division 16		Back-up Dispatch	10:25 hrs
Division 17	Freeport PD	Main Dispatch	10:27 hrs
Division 17	Stephenson Co. Sheriff Dept.	Back-up Dispatch	10:29 hrs
Division 19	Orland Central Comm	Main Dispatch	10:31 hrs
Division 19	SW. Central Dispatch	Back-up Dispatch	10:33 hrs
Division 48	Sangamon Co. Dispatch Ctr.	Main Dispatch	10:35 hrs
Division 48		Back-up Dispatch	10:37 hrs
Division 49	Jo Daviess Co. Sheriff	Main Dispatch	10:39 hrs
Division 49	Scales Mound FD	Back-up Dispatch	10:41 hrs
Division 50	Christian Co. 911 Center	Main Dispatch	10:43 hrs
Division 50	Pana Police Department	Back-up Dispatch	10:45 hrs
Division 301		Main Dispatch	10:47 hrs
Division 301		Back-up Dispatch	10:49 hrs
Division 302		Main Dispatch	10:51 hrs
Division 302		Back-up Dispatch	10:53 hrs
Division 303		Main Dispatch	10:55 hrs
Division 303		Back-up Dispatch	10:57 hrs
Division 304		Main Dispatch	10:59 hrs
Division 304		Back-up Dispatch	11:01 hrs
Division 305		Main Dispatch	11:03 hrs
Division 305		Back-up Dispatch	11:05 hrs

The following Divisions will test on the **FOURTH FRIDAY** of each month:

Division 21	Oak Lawn Central	Main Dispatch	09:55 hrs
Division 21	Pleasantview	Back-up Dispatch	09:57 hrs
Division 23	Livingston County Dispatch	Main Dispatch	09:59 hrs
Division 23	Streator PD	Back-up Dispatch	10:01 hrs
Division 25	City of Ottawa 9-1-1	Main Dispatch	10:03 hrs
Division 25	Marseilles 9-1-1 Center	Back-up Dispatch	10:05 hrs
Division 27	EastCom	Main Dispatch	10:07 hrs
Division 27	Will Co. Sheriff	Back-up Dispatch	10:09 hrs

**Mutual Aid Box Alarm System – Illinois
Communications – Testing the MABAS Alert System**

Index # C-01-04-02	Adopted: 02/28/2007	Revised:	Page 7 of 7
--------------------	---------------------	----------	-------------

Division 29	Carroll County 911 Center	Main Dispatch	10:11 hrs
Division 29		Back-up Dispatch	10:13 hrs
Division 31	Galesburg/Knox Co. E-911	Main Dispatch	10:15 hrs
Division 31	Warren Co/Monmouth PD	Back-up Dispatch	10:17 hrs
Division 33	WoodCom E 911	Main Dispatch	10:19 hrs
Division 33		Back-up Dispatch	10:21 hrs
Division 35	Edwardsville PD/Fire Ctr.	Main Dispatch	10:23 hrs
Division 35		Back-up Dispatch	10:25 hrs
Division 37	I-COM	Main Dispatch	10:27 hrs
Division 37		Back-up Dispatch	10:29 hrs
Division 39	Henry County	Main Dispatch	10:31 hrs
Division 39	Rock Island	Back-up Dispatch	10:33 hrs
Division 41	METCOM 911 Center	Main Dispatch	10:35 hrs
Division 41		Back-up Dispatch	10:37 hrs
Division 51	Logan Co. Dispatch	Main Dispatch	10:39 hrs
Division 51	Lincoln Rural FPD	Back-up Dispatch	10:41 hrs
Division 52	Mt. Carmel PD	Main Dispatch	10:43 hrs
Division 52	Mt. Carmel FD	Back-up Dispatch	10:45 hrs
Division 53	Canton PSAP	Main Dispatch	10:47 hrs
Division 53	Fulton Co. PSAP	Back-up Dispatch	10:49 hrs
Division 54	Effingham City Dispatch	Main Dispatch	10:51 hrs
Division 54	Effingham Co. Sheriff	Back-up Dispatch	10:53 hrs
Division 55	McDonough Co. 911	Main Dispatch	10:55 hrs
Division 55		Back-up Dispatch	10:57 hrs
Division 56		Main Dispatch	10:59 hrs
Division 56		Back-up Dispatch	11:01 hrs
Division 57	Bureau Co. Sheriff Dept.	Main Dispatch	11:03 hrs
Division 57	Spring Valley PD	Back-up Dispatch	11:05 hrs
Division 58		Main Dispatch	11:07 hrs
Division 58		Back-up Dispatch	11:09 hrs
Division 59		Main Dispatch	11:11 hrs
Division 59		Back-up Dispatch	11:13 hrs
Division 60		Main Dispatch	11:15 hrs
Division 60		Back-up Dispatch	11:17 hrs